

## **Camp Coordinator**

Employment period: Jul 2-Aug 27, 2024; 35 hrs/week, \$17.55/hour; some voluntary hours in planning.

### **Tasks and responsibilities**

- Work under direction of the Children's Pastor and/or the designate to plan and co-ordinate camp events onsite and outing according to Ontario and Toronto rules.
- Work with the Children's Pastor and/or the designate to develop the social development plan and monitor the agreed measurements.
- Adhere and keep health and safety of the campers according to all relevant church policies and procedures, such as, but not limited to, church reopening procedures, incident report, etc.
- Attend all required training programs, Plan-to-Protect@ (P2P), counselor orientation, technology training, and team-building sessions on planning, budget, collaboration, communication, implementation, problem solving, conflict resolution, daily briefing, and debriefing.
- Lead, encourage, and support campers in age-appropriate indoor and outdoor activities for campers' social development.
- Lead, encourage, and enable Counselors-In-Training for leadership development.
- Manage and monitor campers' behaviors, safety, and well-being.
- Set up and clean equipment and supplies for daily camp activities.
- Record and report using office software for camp-related issues and reflect, and act as liaison to parents.
- Research and discuss on government health requirement, local demographic, on-site audience, general management, social and spiritual development for the camp.

### **Requirements**

- Must be a born-again Christian who is passionate about Jesus and leading children to Jesus.
- Demonstrates commitment to church and spiritual growth by regularly attending worship service and church activities (e.g. Sunday School, fellowship, small group, etc.).
- Humble, teachable in selflessness servanthood.
- Experience in children's summer camp.
- Proficient oral and written communication skills in English.
- Strong organization skill.
- Enthusiastic and creative in teaching children.
- Effective team worker, highly productive self-starter with regards to planning, research, and operation, and able to plan and direct staff in executing their roles.
- Must have Police Vulnerable Sector Check of Toronto clearance prior to commencement of the camps (18+ years old).
- Asset: Certificate of ECE, First-Aid, and CPR; experiences with children and/or children with special needs and/or accessibilities challenges.
- Asset: Video recording/editing, and teaching in person.

While we appreciate all responses, only candidates under consideration will be contacted.

Please send resume to [cbc@tscac.org](mailto:cbc@tscac.org) by May 3, 2024.